Welcome to
Meet and Greet
Ward End Primary School
July 2020
Teachers

- Assistant Head Teacher: Mrs Martin
- Year Group Leader: Mrs Grewal
- Learning Mentor: Mrs Biddell

- Classes:

  3AG: Mrs Grewal
  3HL: Mrs Twamley-Hayes & Mrs Lucas
  3LD: Ms Davis
  3BSM: Ms Sorga-Millwood

  TA’s

  Mrs Selwood-Thomas
  Mrs Ali
  Mrs Aslam
Meet the teachers

Mrs Martin
Assistant Head Teacher

Mrs Grewal
Year group leader
Class 3AG

Ms Davies
Class 3LD

Mrs Aslam
Teaching assistant

Mrs Biddell
Year 3 /4 learning mentor

Ms Sorga-Millwood
Class 3BSM

Mrs Ali
Teaching assistant

Mrs Lucas/Mrs Twamley-Hayes
Class 3HL

Mrs Selwood-Thomas
Teaching assistant
Classes

2NA - 3AG
2PM - 3LD
2IR - 3HL
2AJ - 3BSM
Times of the day:

8.30: School gates open

8:35 Bell is rung, children will line up and be collected by their teachers from the playground.

8:40 Registration

12.30 ~ 1.25: Dinnertime
There is no afternoon playtime for the children

Mon-Thurs - 3.30: Home time
Fri - 12.15pm Home time

Please DO NOT take your child unless a teacher has acknowledged you
Years 3 and 4 are now located upstairs in the new build.

Year 3- End farthest away from the main building.

Year 4- End closest to the main building
Breakfast club

This is available for children each day, where they are able to come in at 8am, have breakfast and share games.
This is a lovely way to start the day.
For further details see the front office staff.

After school clubs

Clubs are available for all children during the week.

They are run from 3:30-4:30pm

Letters will be sent out informing you of the various clubs available.
Methods of communication:

At Ward End we will keep in close contact with you in a variety of ways, these include:

😊 Newsletter

😊 Website

😊 Phone calls (although we cannot take calls during the school day, please leave a message with the office and we will get back to you)

😊 Text messages

It is essential that we are updated with any changes to your personal details such as phone numbers, for communication to run smoothly. Give us time to investigate any query and get back to you. We may not have the answer immediately but we will endeavour to find out.
Uniform:

Our uniform consists of the following items:

😊 Grey or black jumper/cardigan/sweatshirt
😊 White shirt/blouse OR white or yellow polo shirt
😊 Grey or black trousers/skirt/pinafore dress/shalwar kamiz
😊 Safe footwear (low heels, no flip flops)
😊 Yellow and white checked or striped summer dress

Wearing uniform helps children to belong to our school.

Please remember to name all items of clothing your child wears to school, especially coats.

Indoor PE kit is:

😊 Shorts/leggings
😊 T shirt
😊 Indoor pumps (not trainers)

Outdoor PE kit is:

😊 A warmer top, jogging bottoms and trainers.
Attendance & Sickness

It is very important that your child attends school everyday, on time. If for any reason your child is going to be absent please telephone or send a letter to let us know.

Child Protection

The governing body has adopted Birmingham LEA policy on Child Protection. Any child who discloses information concerning their safety, may be referred to Social Care and Health to ensure their protection.

All schools must have a named person to monitor child protection.

In our school this person is Mrs Rose.
Behaviour policy

At Ward End we follow a classroom charter, to guide our behaviour.

When children keep the classroom charter they will:

😊 Be praised
😊 Have rewards (stickers, certificates and class points)
😊 Be chosen as 'Star of the day'
😊 Have class counters in a jar to build up to whole class rewards
😊 Golden Child certificates each half term

If children don’t follow the classroom charter then they will:

😊 Be spoken to about what they are doing wrong
😊 Miss part of their playtime
😊 Be sent to another class or teacher
😊 Be sent to the Assistant Head Teacher or Head Teacher

If a child is consistently not following the classroom charter, they will be put onto a target card system which is:

Green card - Teacher monitored
Orange card - Phase leader monitored
Red card - Deputy / Head teacher monitored.
Money in school.

Money for dinners must be paid using Parent Pay

Snack, trips and any other money must be paid in cash and be put into separate envelopes.

Siblings to have separate envelopes

Exact money only.

Dinner £9.60 per week (Unless children are part of after school club on Fridays, then it will be £12)

Snack

£1.80 for Milk and fruit

£1.10 for Milk

70p for Fruit

We would encourage you to pay for snack on a half termly basis, e.g. £12.60 for a 7 week term for both fruit and milk

Snack must be ordered by the first Monday of each half term as orders cannot be changed from the company that provide snack.
Homework

We encourage home school links by sending home one piece of English and Maths homework each week, please sit with your child to support them when doing their activities. Homework, which includes spellings, is sent home on a Friday and needs to be handed in by the following Wednesday.

It is also essential to read a book with your child on a daily basis.

Reading Eggs, Bug Club and Mathletics are also available for your child to do at home. Your child will be sent home with a login and password for all programmes.
Curriculum Letters

Curriculum letters are sent home each term and explain what your child will be learning about in school.
Home Readers

In Year 3, pupils will change their own books when they have finished.

Please ensure that you share stories with your child each night and talk about what they have read.
Trips

Educational visits are a vital part of school work, it helps children to learn and understand about the wider world.

Autumn Term - Synagogue - £6.00 (approx)

Spring Term - Museum - £16.00 (approx)

You will always get a letter informing you about the visits we plan and you must sign it to say your child can take part.
Assemblies

We welcome all parents and carers into school to celebrate good work that the children have done in school. These are called celebration assemblies and will be held every half term.

Also, there will be a class assembly which will happen during the school year.

Inspire workshops

We will invite you into school to work with your child for an inspire workshop.

It is really important that you join your child so that you can work together and find out how to help your child to achieve their full potential.
Swimming

In year 3 the children go swimming. This is a compulsory part of the curriculum.

Autumn Term/Spring 1 - 3AG and 3HL
(Monday-Boys/ Thursday-Girls)
Spring 2 and Summer Term - 3LD and 3BSM
(Monday-Boys/ Thursday-Girls)

Children will need to have the appropriate swim wear.
Make sure that children are on time, particularly on swimming days, as the coach leaves promptly at 9am.
Girls

Girls need: swimming costume, towel and bag.

Girls are able to wear leggings and a leotard as long as they are not too baggy. Lycra material is best.
Boys

Boys need: swimming shorts, towel and bag.

Boys swimming trunks/shorts must be above the knee
Jewellery

If your child wears a necklace (incl. religious artefacts) or earrings, please make sure all jewellery is removed in the morning of their swimming day.

The swimming baths will not let anyone go into the pool wearing jewellery. This is a health and safety issue.
Medication

Please make sure that we have the correct, in date, medication for your child in school.

Asthma inhalers will be sent home at the end of the school year and you will need to check it before returning it to the new class teacher in September.

Epi-Pens will also be sent home at the end of the school year to be checked and returned to the front office in September. If you do not bring the Epi-pen back on the first day we cannot allow your child to return to school for their safety.
Medication

If your child is diagnosed with asthma, allergy or any other long term illness during the holiday please bring their medication and a doctors letter to the office so that it can be logged.

We understand that children can require medication on a short term basis. This MUST be taken to the office and not given to the teacher or TA.
Social Media

As your children get older they will be asking you for access to social media accounts. To have a Facebook, Instagram, Snap Chat. etc. account you need to be over the age of 13.

Your children will also ask to play games like 'Fortnite', this is also for children above the age of 12.

Please be aware of what your child is accessing on phones, iPads and computers and ensure they are behaving responsibly.
Rights Respecting School

We have achieved the UNICEF Rights Respecting Schools Award- Gold level
This means we are linking our rules and lessons to the UN convention for the rights of a child. The children will be learning about the articles of this convention and the rights of all children around the world.
You can find out more about this by visiting: http://unicef.org.uk/rights-respecting-schools/
COVID-19

As you are aware, the UK lockdown due to Covid-19 has had a massive impact on schools. Children have missed their entire summer term at school. Due to this, we cannot guarantee that things will be completely back to normal in September 2020. This includes swimming and trips. We will definitely keep in touch with parents with any important updates and changes.
If you are unsure or unhappy about anything, please speak to us.

Don’t sit at home and worry!

Thank you for coming this morning.