Dear Parents/Carers,

Transition Week – Information for RECEPTION parents (moving to Year 1)
Monday 13th July – Wednesday 15th July 2020

As you know, we are inviting Reception children into school in groups of ten on one of the following days - either:

*Monday 13th July,
*Tuesday 14th July or
*Wednesday 15th July to have the opportunity to meet their new class teacher and go to their new classroom for September. During the transition days the measures we have put in place for a safe reopening of school will remain in place and the classes will not be allowed to mix.

Monday 13th July to Wednesday 15th July 2020
The details of which children will be invited to attend on which day and which classes the children will be going into next year will be given to you via a phone call from Monday 22nd June.

<table>
<thead>
<tr>
<th>Current Class Teacher</th>
<th>New Class Teacher</th>
<th>Entrance and Exit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Williams (RJW)</td>
<td>Miss Lee - 1CL</td>
<td>Main gate</td>
</tr>
<tr>
<td>Ms Hayat (RDH)</td>
<td>Miss Groves - 1JG</td>
<td>Main gate</td>
</tr>
<tr>
<td>Miss Ghulam/Mrs Coleman (RSJ)</td>
<td>Mrs Falcher - 1AF</td>
<td>Main gate</td>
</tr>
<tr>
<td>Miss Groves (RFC)</td>
<td>Mrs Beddows - 1SB</td>
<td>Main gate</td>
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Please ensure your child stands 1m apart from other children when lining up at the beginning of the day. When collecting your child, please park away from the school gates and ensure that you are social distancing at all times.

During the transition week, we will also be able to hand out transition packs, children's exercise books and any P.E. kits that children have left in school.

Head Teacher: Mrs S M Rose       Deputy Head Teacher: Mrs G Smith
Please note the following arrangements for your child’s transition day:
* Please ensure your child has any medication they need and this is in date - if it is not already in school.
* Where possible, school uniform should be worn.
* Please return any school library or reading books.
* Enter school through the main gate for a 9am start - to be collected by the current Reception teacher.
* A sandwich lunch (cheese or tuna) will be provided unless you choose for your child to bring in a packed lunch.
* Water bottles will be provided in school.
* Bring a couple of strong carrier bags for your child’s belongings to go home.
* 3pm finish - parents to collect from new Year 1 class position on playground.

Please note that children will not be permitted to bring anything else to school other than their packed lunch (if you choose to do so), medication and carrier bags.

It is entirely a parental choice whether or not you send your child in on the Transition Days, but we feel that it is important to touch base with school before the summer holidays and before we come back in September.

I apologise for any inconvenience these arrangements may cause but hope you understand that all of the children need to be given this opportunity to touch base.

Once again thank you for your support during this pandemic.

Please stay safe and look after yourselves.

Yours sincerely,

S. Rose
Headteacher

Head Teacher: Mrs S M Rose
Deputy Head Teacher: Mrs G Smith