Dear Parents/Carers,

**Transition Week for Current Year 3 (moving into Year 4)**

**Monday 13th July – Wednesday 15th July 2020**

We will be inviting Reception to year 5 into school in groups of ten on one selected day to have the opportunity to meet their new class teacher and go to their new classroom for September. During the transition days the measures we have put in place for a safe reopening of school will remain in place and the classes will not be allowed to mix.

**Monday 13th July to Wednesday 15th July 2020**

The details of which children will be invited to attend on which day and which classes the children will be going into next year will be given to you via a phone call from Monday 22nd June. Your child will be invited to attend school on one of the above days.

<table>
<thead>
<tr>
<th>Current Class Teacher</th>
<th>New Class Teacher</th>
<th>Entrance and Exit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Hayes/Mrs Lucas (3HL)</td>
<td>Mr Ozdogac (4MO)</td>
<td>Main gate St Margaret’s Ave.</td>
</tr>
<tr>
<td>Ms Sorga-Millwood (3BSM)</td>
<td>Mrs Lehal (4KL)</td>
<td>Main gate St Margaret’s Ave.</td>
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<tr>
<td>Mrs Grewal (3EC)</td>
<td>Mrs Evans (4RE)</td>
<td>Main gate St Margaret’s Ave.</td>
</tr>
<tr>
<td>Ms Davies (3LD)</td>
<td>Mrs Rehal (4MR)</td>
<td>Main gate St Margaret’s Ave.</td>
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Please ensure your child stands 1m apart from other children when lining up at the beginning of the day. When collecting your child, please park away from the school gates and ensure that you are social distancing at all times.

**Timings**

The school day will begin at 9am and finish at 3pm.

**Lunches**

Children will need to bring their own packed lunch on their allocated day, unless they are entitled to a free school meal.

Head Teacher: Mrs S M Rose
Deputy Head Teacher: Mrs G Smith
Snack and water bottles
Children are welcome to bring their own piece of fruit for snack time. As we have children with allergies, please do not send any food items containing nuts or any other exotic fruit. Water bottles will be provided in school.

Dress code
Children will be required to attend in school uniform.

Please ensure that your child brings in any medication if it is not already in school.

It is entirely a parental choice whether or not you send your child in on the Transition Days, but we feel that it is important to touch base with school before the summer holidays and before we come back in September.

During the transition week, we will also be able to hand out transition packs, children’s exercise books and any P.E. kits that children have left in school. Please ensure your child brings a strong carrier bags on the day to enable them to take all of their belongings home.

Please note that children will not be permitted to bring anything else to school other than their packed lunch, medication and carrier bags.

I apologise for any inconvenience these arrangements may cause but hope you understand that the all of the children need to be given this opportunity to touch base.
Once again thank you for your support during this pandemic.
Please stay safe and look after yourselves.

Yours sincerely,

S. Rose
(Head teacher)